Azzule Supply Chain Program
Quick User Guide for Sysco Environmental Report Questionnaire | version 3.1
Prepared by Azzule Systems | Last updated 02/13/2025

Frequently Asked Questions

1. How do I access the EIR Report?

To access and submit the EIR report you need to first login to your Azzule Supply Chain site, go to your Sysco EIR 20XX Crop Year Compliance Grid to complete the report. For a more detailed explanation review Completing the Environmental Indicator Report in the Quick Guide.

2. Can I save the report and complete it later?

Yes! As an added feature the 20XX crop year Environmental Indicator Report now has a "Save Draft" feature so that you can save and revisit your report at a later date and time.

3. Can I download this report and review it offline?

Yes! We have added a downloadable "Blank Template" within the report for you to download and review offline. Follow the steps to access the report within your Azzule Supply Chain site EIR 20XX Crop Year Compliance Grid and on the bottom left-hand side you will see an option for "Blank Template", where you can download an excel version of the report to review offline.

You will still need to complete the report within the grid but can use your Excel as a reference.

4. I can't submit my report. What am I missing?

The report must have all required fields completed. Check your report for any flagged questions or explanation boxes that require answers.

5. I don't see my product in the dropdown. How can I find it?

The list for "Crop Processed" is available and can be referenced in the product list below. If you do not see your crop listed, you can contact support@azzule.com. Only one "Crop Processed" can be selected for a report.

6. How many crop reports should I complete?

Fresh Produce category suppliers are requested to submit One report per crop per growing region. Please ensure to include specific growing region(s) if applicable.

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7. Which crop should I report on?

All Sysco Brand crops.

Note: For fresh produce, this includes all crops in waves 1, 2, and 3. See list below.

Leafy greens, broccoli, cauliflower, tomatoes, mushrooms, potatoes, onions, carrots, citrus,

apples, cucumbers, green beans, green onions, peppers, and celery.

8. Does different product cut styles require two reports?

Product cut styles do not require separate reports. For example: Fresh Mushrooms packed in two styles such as whole and sliced can be reported under Fresh Mushrooms in one report.

9. I have two growing regions for Romaine Lettuce: Yuma and Salinas - should I report them separately?

The report should be submitted per growing region.

10. I supply Romaine Hearts and Red Leaf in Sysco Brand. How many reports should I complete?

If the growing region is the same year-round, you can complete one report for both under Leafy Greens and select from dropdown Romaine Hearts and Red Leaf.

Note: Two reports are needed if there is more than one growing region for one or each crop.