EIR QUESTIONNAIRE

QUICK GUIDE

PREPARED BY

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Azzule Supply Chain Program
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Prepared by Azzule Systems | Last updated 01/15/2026

How to Complete the Sysco EIR Compliance Grid

1. Login to you Azzule Supply Chain Site

a. If you have an Azzule Supply Chain Site:

   i. Go to https://secure.azzule.com/supplychainprogram/ and sign in with your username and password

b. If you do not have a Supply Chain site:

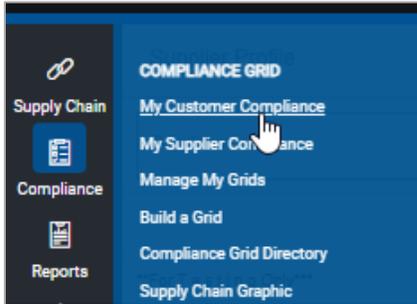   i. Go to https://secure.azzule.com/supplychainprogram/ and click the **Register Here**
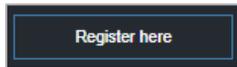
   ii. Complete the required fields and click **I Agree** to the Terms and Conditions and our support team will send your login credentials.

Azzule Supply Chain Program
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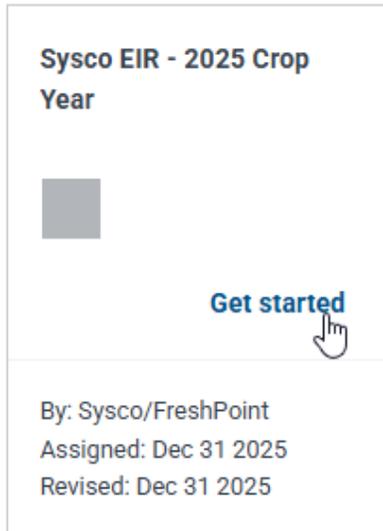*Prepared by Azzule Systems | Last updated 01/15/2026*
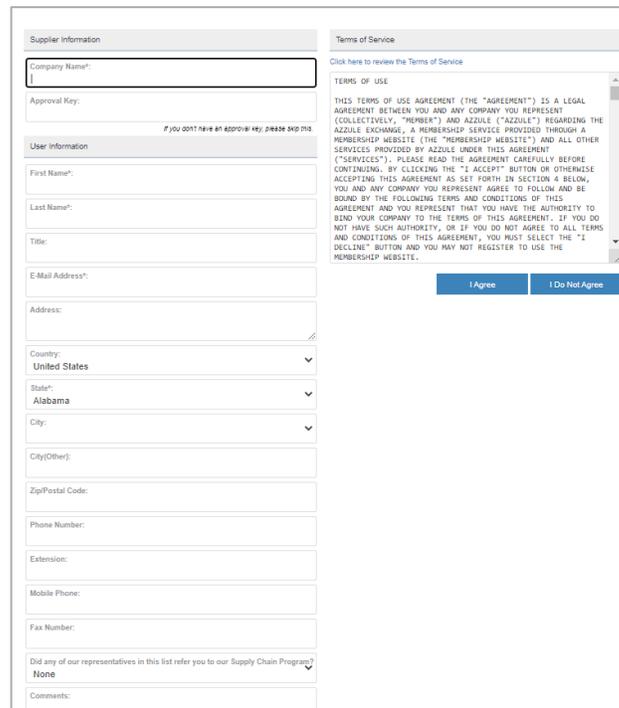
2. Complete your questionnaire

a. Go to **Compliance > My Customer Compliance**.

b. Locate the **Sysco EIR – 20XX** Compliance Grid and click on **Get Started** to open the grid.

c. Click on **Get Started** to open the **Questionnaire Activity.**

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d. Click the **Submit Activity** button to open the Questionnaire.
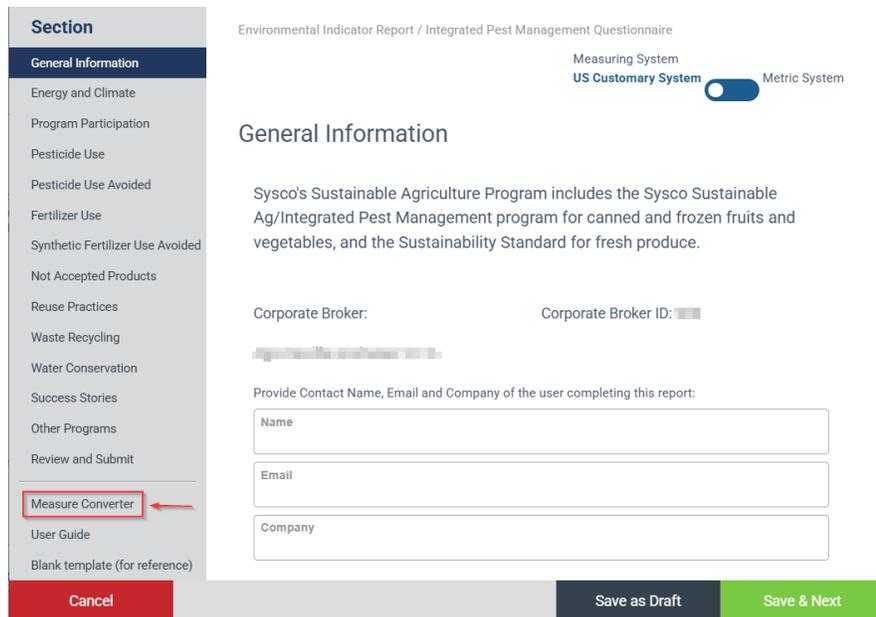

e. Complete all the required sections in the questionnaire **for each crop** production.

New Format:
The questionnaire has now a renewed format. You can navigate through distinct sections of the questionnaire through the navigation panel located at the left. The first screen you see is the General Information, in which you can select the Processing Plant(s), the product category, the crop and the growing region.

New Features:

▪ **Measuring System**: In this new version of the questionnaire, you can select what measuring System you want to use, either the US Customary System or the Metric System. At the bottom of the navigation panel there is a **Measure Converter**, a powerful tool for converting between measuring systems, for ensuring the data you submit is accurate.

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f. During the completion of the questionnaire, some questions will allow to add multiple values or responses in a table. To respond the questions chose and completed the desired values in the fields at the top of the table and click the Add button.

The system will add and display all responses as a list in the table below the black header.

Select Alternative Strategy	Value	
Beneficial organisms released	2	⊗
Beneficial organisms conserved	4	⊗

g. Clicking Next at the bottom of each page until you get to the Final Section "Review and Submit". In this final section, you can review all submitted information by section. You may expand and contract each section for verification and comparison with previous year (if available). You may also review and print the complete information in the bottom link "click here to print…". If you entered information that is highly variable versus last year, you will be asked to fill in a reason for such results.

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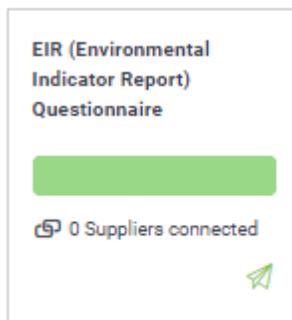*Prepared by Azzule Systems | Last updated 01/15/2026*

h. A confirmation screen shows after the questionnaire is sent. Click on the "Close" button at the bottom left corner.
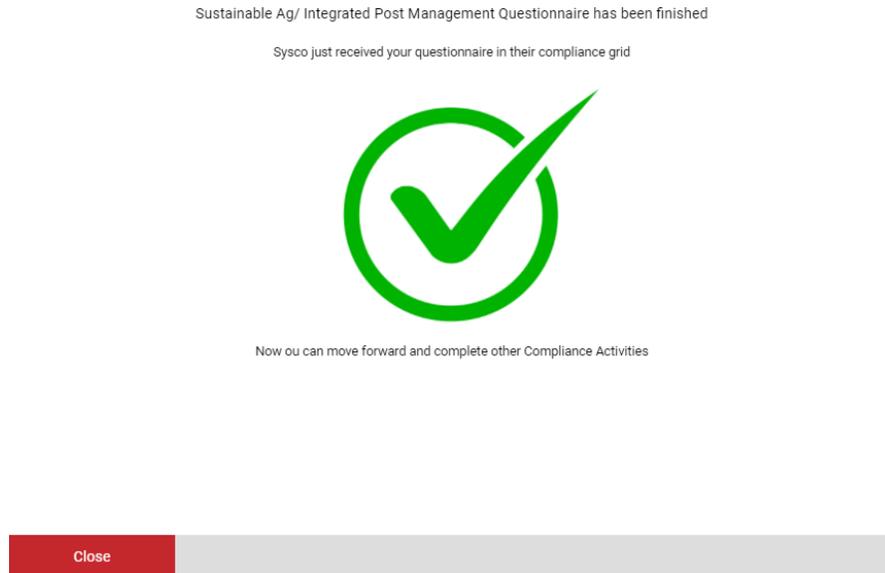
After sending the questionnaire, you will see the following table.

The activity in the grid will now be green, indicating it has been submitted and you have complied with Sysco's requirements.

i. If you must comply with more than one questionnaire for different crops, you can repeat this process from Step C.

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Edition of submitted EIRs

If after completing your report, you noticed you missed any information or entered incorrect data, you are able to reopen your EIR and edit it to apply the needed changes. Please click on the EIR you would like to edit and click on the pencil icon:

For any questions, you may contact our team at 805-354-7127 or email us at support@azzule.com.